

SCHOOL BUILDING ADVISORY COMMISSION
January 26, 2010 Meeting Minutes

The January 26th meeting of the School Building Advisory Commission was called to order at 6:30pm by Mr. Leary. Present when Mr. Leary called the meeting to order were Mr. Apel, Mr. Dauphin, Mr. Greco, Mr. Houle, and Mr. LaBoda. Mr. Karasinski was present as was Mr. Ward, Vernon Town Administrator. Others present were Mr. Burgess and Mr. Roberts from JCJ Architecture, Mr. Bathrick from Consulting Engineering Services and Mr. Russo, Contract Administrator.

- 1.0 Approval of the Minutes of the January 12th regular meeting
Mr. Dauphin moved to approve with correction the January 12th minutes. Mr. LaBoda seconded the motion and it passed unanimously.
- 2.0 Communications. None.
- 3.0 Opportunity to Add/Delete Agenda Items. None.
- 4.0 Community Forum. Mrs. Fitzgerald reported temperature regulation problems continue. She, also, reported roof leaks in the library.
- 4.5 W. J. Mountford Communications. None
- 5.0 JCJ Architecture Communications
Mr. Burgess gave the following report:
 - Rockville High School Re-roofing -
 - 1/25/10 – Bids were opened. Of the companies submitting bids, Silktown Roofing, Manchester, CT was the low bid. After discussion, Mr. Apel moved to accept this bid subject to its review by JCJArchitecture and Mr. Russo, Contractor Administrator. Mr. LaBoda seconded the motion and it passed unanimously.
 - 01/15/10 – Mr. Russo contacted the Fire Marshall and Building Inspector regarding the use of Rockville High School building and grounds during the re-roofing project. The Commission expressed the importance of communicating the response to School Administration and others.
 - 06/28/10 – This is the target start date.
 - 08/20/10 - Substantial completion date.
 - Maple Street Clock Tower – Mr. Burgess, JCJArchitecture and Mr. Girardini, WJ Mountford, will inspect the clock tower and access the work remaining to be completed in order to properly repair/restore the clock tower. The inspection will take place the first available school vacation day weather permitting..
 - Maple Street Kitchen – Mr. Bathrick reported that final smoke testing is pending modification of a grate. Mr. Russo will schedule the inspection with Mr. Walker, Vernon Fire Marshall. The plan is to have the grate modification and smoke testing completed by 1/29/2010.

Mr. Russo reported that kitchen equipment and food products have been moved back to the kitchen. The Health Department has completed their inspection. He estimates that Food Service staff would need 1-2 days to make final preparations before being ready to serve Maple Street students and staff.

Mr. Roberts stated there were no PCOs for the Commission to approve.

6.0 Clerk of the Works Communications

Mr. Russo reported the following:

- Warranty issues and Rockville High School Auditorium Roof – Mr. Apel raised concerns about the large crack in the roofing material. Mr. Karasinski reported the warranty inspector has examined the roof and is preparing a proposal of the scope of work required to correct the problem.
- Certificate of Occupancy – These are still needed for Center Road School, Maple Street School and Northeast School. Mr. Girardini, WJ Mountford is responsible for this. Mr. Russo will continue to follow-up with Mr. Girardini.
- Balance Reports – These are still needed for Center Road, Maple Street and Northeast Schools.
- Rockville High School - Cost to replace missing generator - The cost to purchase and deliver (not set-up/test) a replacement generator would be approximately \$14,000. Mr. Leary, Mr. Karasinski and Mr. Russo will see that this cost information is communicated to Milton Beebe & Sons.
- Northeast School - Media Center – books in storage have been returned and the shelves restocked.

7.0 Bills To Be Paid

7.1 Review budgets for schools. Information distributed to Commission for their review.

7.2 Approve Bills to be Paid. Mr. Leary presented the following for payment approval:

SCH	VENDOR	PAYMENT	ENCUMBERANCE	COMMENTS
RHS	EAGLE	\$ 85.00 \$ 85.00	\$ -0-	INVOICE #RI223675 INVOICE #RI223336
RHS RE: CT CARPENTRY	CUMMINGS, LANZA & PURNHAGEN	\$ 480.00	\$ -0-	REVIEW DOCUMENTS REC'D – PREPARE , DRAFT, REVIEW – APPEARANCE - TELEPHONE CONFERENCES INVOICE #252646
RHS	WILLIAM B. MEYER	\$ 125.00	\$. -0-	TRAILER FOR STORAGE OF ROOFING MATERIALS INV #C1071/2 – JANUARY 2010
RHS	ECI ELECTRICAL	\$ 16,279.00	\$ 16,279.00	4 ADD'L CAMERAS & CARD READER INV #2769 DATED 2/3/09
RHS	FULLER INSTALLATION	\$ 1,431.07	\$ ADJ	NEW SUMP SENSOR & UNDERGROUND WIRES INV #17659
RHS	KEENEY RIGGING	\$ 600.00	\$ 600.00	INV #13236 8/8/2008 PROVIDED LIFT & LABOR FOR ROOFING MATERIALS
TOTAL		\$ 19,085.07		

SCH	VENDOR	PAYMENT	ENCUMBERANCE	COMMENTS
CRS	CHERRY HILL	\$ 275.00	\$ 275.00	10 YD DUMPSTER INV #53757 8/28/08
NES	INSALCO	\$ 5,659.06	\$ 5,659.06	INV #730 COMPUTER RM TABLES & CHAIRS
NES	VENTURE COMM	\$ 5,494.98	\$ ADJ	Inv #1537 INSTALL DATA DROPS
MSS	VENTURE COMM	\$ 2,805.56	\$ ADJ	Inv #1538 RE-WORK EXISTING DATA DROPS
CRS/MSS/NES	WJ MOUNTFORD	\$ 808.00		RETURN DEPOSIT FOR 3 SETS OF PLANS & SPECS AND 1 SET OF PLANS & SPECS FOR ASBESTOS ABATEMENT
TOTAL		\$ 15,042.60		

GRAND TOTAL BILLS TO BE PAID \$34,127.67

Deleted: 59,273.57

Mr. Houle moved to pay the bills in the amount of \$34,127.67. The motion was seconded by Mr. LaBoda and passed unanimously.

8.0 Old Business

8.1 RHS Roof Status – See reports above

8.2 Report on Audit of School Construction Projects – Mr. Karasinski reported the internal auditor continues auditing Rockville High School.

8.3 Maple Street Clock Tower – See reports above

9.0 New Business – The SBAC 2010 meeting schedule was distributed. Mr. Houle moved to approve this calendar. Mr. Apel seconded the motion and it passed unanimously.

10.0 The next regular meeting will be at 6:30 p.m. on Tuesday, February 9th in the 3rd floor Board Room of the Administration Building.

Mr. Houle moved to adjourn the meeting at 7:40pm. The motion was seconded by Mr. Dauphin and passed unanimously.

Respectfully Submitted,

Betty J. King

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Recording Secretary