

September 24, 2010

Dear Parents,

As a result of the ***Adequate Yearly Progress (AYP)*** reports received for the Vernon Public Schools, we have determined that students at Maple Street, Northeast, and Vernon Center Middle Schools may be eligible to receive supplemental educational services (SES). To that end, we ask that you review carefully the following information:

SUPPLEMENTAL EDUCATIONAL SERVICES

1. WHAT ARE SUPPLEMENTAL EDUCATIONAL SERVICES (SES)?

Supplemental educational service (SES) is extra academic assistance that we are providing to help your child improve his or her academic performance. It is provided free of charge. One of the most important features of SES is that parents are the ones who will make choices for their children. You will be able to choose among different types of services, given by different providers at different locations. That way, you can decide what is best for your child. But there is no obligation to enroll your child in SES.

2. WHO ARE THE SES PROVIDERS IN MY AREA?

The following providers have been approved by the Connecticut State Department of Education to offer services to your child within this area. A description of each, including the services they offer, their qualifications, and their track records is attached. They will offer their services at the addresses listed below. Please note that these are the only providers that have been approved at this time.

- a. E.nopi, Daekyo America Inc.***
- b. Futures, Inc.***
- c. One on One Learning***
- d. Professional Tutors of America, Inc.***
- e. Rocket Learning, Rocket Learning Partners, LLC***
- f. Smarties Tutoring Services, Smarties Tutoring Services, LLC***
- g. Sylvan Learning of Vernon, Massachusetts Learning Systems, Inc.***

3. CAN EVERY STUDENT GET SES?

Under federal law, **only low-income students are eligible for SES**. Also, because there will be only a limited number of spaces in the SES program, we may not be able to enroll every eligible student. Until we hear from every parent whose child is eligible, we cannot guarantee that your child will get a space.

4. HOW WILL STUDENTS BE CHOSEN?

In compliance with federal law, we will give first priority to the lowest-income, lowest-achieving students. The achievement level will be based on the student's score on the statewide assessment program and income will be based on a student's eligibility for free or reduced lunch. In case of a tie, we will select students by random lottery.

5. HOW ARE STUDENTS TRANSPORTED TO A CHOSEN PROVIDER?

Transportation to and from an approved provider's location is a parent responsibility. Districts are not required to provide or to pay for transportation.

6. WHAT IS THE DEADLINE FOR INFORMING SCHOOL OFFICIALS OF MY INTEREST IN ENROLLING MY CHILD IN SES?

If you are interested in enrolling your child in the SES program, you must inform us no later than October 7, 2010. Please mail or fax the attached form to your building principal:

**Lois Possell, Principal
Maple Street School
20 Maple Street
Vernon, CT 06066
FAX: 860-870-6181
Phone: 860-870-6175**

**Michael DeBellis, Principal
Northeast School
20 East Street
Vernon, CT 06066
FAX: 860-870-6095
Phone: 860-870-6080**

**Beth Katz, Principal
Vernon Center Middle
777 Hartford Turnpike
Vernon, CT 06066
FAX: 860-870-6318
Phone: 860-870-6070**

If we do not receive the form from you, postmarked on or before October 7, 2010, your child will not be able to participate.

7. HOW WILL I KNOW IF MY CHILD IS ELIGIBLE?

We will let you know by October 14, 2010, whether or not we have approved your request to have your child participate in the SES program. If your child is eligible and selected, we will send you a second notice about the SES program with more information and an application for enrolling your child.

8. WHO CAN ANSWER MY QUESTIONS ABOUT SES?

If you have any questions about the SES program or would like help in choosing a provider, please contact your School Principal or me at 860-870-6000, ext. 143.

Sincerely,

Deborah Murasso
Assistant Superintendent

REQUEST FOR SUPPLEMENTAL EDUCATIONAL SERVICES

Student's name: _____

Grade: _____

As the parent/guardian of this student, I would like to enroll my child in supplemental educational services and have selected the following agency/provider to provide tutorial support:

Selected Agency/Provider: _____

I understand that if eligible and selected:

1. The district is obligated to pay only up to \$1323 total for the 2010-11 school year for the services I have selected. Services will end for my student when that amount is reached. If I want my student to get services beyond that amount, I understand that I will have to pay for them myself.
2. My student must regularly attend the program. If he/she is absent more than three times, my student will be dropped from the program.
3. Tutorial services will terminate on April 30, 2010, or when my student has used the \$1323 allocated for his/her services support, whichever comes first.
4. Any transportation costs to and from the provider's location are my responsibility.
5. I must attend a meeting with a representative of the agency/provider and the school's representative to establish goals for my student.

Parent signature: _____ Date: _____

DEADLINE: Please return this form to **your School Principal** by mail or by fax no later than **October 7, 2010**. Your child may not be eligible to get services this school year if you miss this deadline.

Lois Possell, Principal
Maple Street School
20 Maple Street
Vernon, CT 06066
FAX: 860-870-6181
Phone: 860-870-6175

Michael DeBellis, Principal
Northeast School
20 East Street
Vernon, CT 06066
FAX: 860-870-6095
Phone: 860-870-6080

Beth Katz, Principal
Vernon Center Middle
777 Hartford Turnpike
Vernon, CT 06066
FAX: 860-870-6318
Phone: 860-870-6070