

Personnel

Certified Personnel

Electronic Media, Communication/Technology Usage

4155

4255

As the district grows in its use of technology, it is important that everyone understands that the intended use of technology is to assist all employees and students to be more efficient and productive in the performance of the duties related to their roles. Therefore, it is imperative that:

1. All technology, equipment, and software purchased, owned or operated or financed through local and federal grants, or through donations, is to be used for business or approved educational purposes only and is not to be used to transmit, communicate, access or retrieve any obscene, derogatory, defamatory or other inappropriate information, messages, or any materials which violate copyright laws.
2. Inappropriate use of technology, including unauthorized personal use, as determined by the Board, the administration or its designee, may result in disciplinary action up to and including termination, suspension or expulsion.
3. The administration reserves the right to review, audit and disclose all matters transmitted through Board of Education owned or operated technology since such correspondence is regarded as property of the Board.

The Intention of this policy is to encourage and insure the proper utilization of all technology used for communication purposes.

Some examples of such equipment are: computers, telephones, audio recorders, video recorders and players, copy machines, fax machines.

In addition, the Board of Education Policy on appropriate use of such media and the consequences for use which is in violation of Board policies is also presented under section 5131.81; 6141.3 and 6161.7.