

# **Business and Non-Instructional Operations**

## **Transportation of Students**

**3541.4**

### **Public Notification of Bus Routes**

Each year, not less than one week prior to the opening of school, the routes and bus/vehicle stops are published through one or more newspapers serving the town. In addition, by the second week in August, this information is available from the Transportation Supervisor in the office of the Director of Business and Finance, located in the school system Administration Building.

Educational and extra-curricular trips must be approved by the principal and the Superintendent or designee. The general policy of the Board is to use a commercial carrier with full public liability and property damage insurance.

Vernon residents with children attending private, non-profit schools in Vernon will be offered transportation in accordance with Section 10-281 of the Connecticut General Statutes.

Vernon Public Schools will not provide transportation to out-of-town schools except as required by statutes. Transportation will not be offered on a space available basis except as specifically stated in this policy.

In determining the exceptions which are necessary, the Board will review the matter with pertinent agencies (i.e., police, fire, and public works departments) in an attempt to reach a reasoned and logical conclusion. The guidelines presented in this policy section are applicable to public roads only.

### **Exceptions**

When exceptions are made relative to providing transportation or the location of a bus stop, the following information shall be stated as part of the rationale for the exception and shall be on file in the office of the Superintendent of Schools:

1. the specific reason for the special exception consistent with Board of Education policy;
2. the duration of the special exception;
3. required annual review of all exceptions.